

## COUNCIL-REGISTERED UNIT REGISTRATION AGREEMENT

This Unit Registration Agreement (“Agreement”) is between \_\_\_\_\_ (“Unit”), and the Lake Erie Council, BSA (referred to below as the “Local Council”). The purpose of this Agreement is to outline the responsibilities of the Local Council and the Unit with respect to the Unit’s use of Boy Scouts of America (“BSA”) programming and the Local Council’s support thereof.

### The Local Council agrees to:

- **General Liability Insurance**
  - Provide general liability insurance coverage in accordance with terms and conditions of the applicable Commercial General Liability Insurance Policy for registered volunteer Scouters with respect to claims arising out of an “official Scouting activity”, which is defined as an activity consistent with the values, Charter and Bylaws, Rules and Regulations, operations manuals, etc. See <https://www.scouting.org/health-and-safety/gss/gss10/>
- **Scouting Resources**
  - Make available program training, program resources, and other Scouting support services
  - Make available camping opportunities, administrative support, and professional staff to assist the Unit in developing a successful Scouting program
  - Make available and facilitate unit-level money-earning (i.e., fundraising) opportunities to support the Unit’s activities
  - Make available recruitment strategies, resources, and materials to help the Unit grow its membership and provide Scouting to the Unit’s local community
  - Work with the Unit to enter into facility use agreements with facility owners.
- **Adult Leadership**
  - Review and approve all adult leaders, and obtain commitments from them that they are willing to accept Scouting’s values and meet all other requirements of membership
  - Conduct criminal background checks on all registered adult leaders
  - Require and track all unit leaders to complete BSA Youth Protection Training
- **Assets and Equipment**
  - Own the assets of the Unit, including all funds, real property, and personal property (e.g., trailers) that are acquired by the Unit either for the benefit of Scouting or in the name of Scouting (collectively, “Unit Assets”)
  - Provide access to a separate bank account for the Unit using the Council EIN, and provide the Unit with policies and procedures for financial reporting and asset management
  - Provide property insurance for trailers and other Council-owned assets and follow all Guide to Safe Scouting materials to conduct the review and inspection of those trailers and other assets for the safety of all youth and adults in the Unit.

### The Unit agrees to:

- **Program**
  - Conduct the Scouting program consistent with BSA Bylaws, Rules & Regulations, handbooks, policies, brand guidelines, etc. See [www.scouting.org/about/membership-standards/](http://www.scouting.org/about/membership-standards/)
  - Use the Scouting program to further the aims and methods of the BSA
  - Use the Scouting program to accomplish specific objectives related to one or more of the following: faith-based youth ministry, youth character development, career skill development, community service, patriotism, and military and veteran recognition
  - Not use the Scouting program to pursue any objectives related to political or social advocacy, including partisan politics, support or opposition to government action, or controversial legal, political, or social issues or causes

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- **Registration and Administration**

- Ensure all adult leaders complete BSA Youth Protection Training. For online training for leaders and youth, see My.Scouting.org
- Ensure adult leaders to receive position-specific or other appropriate training made available by the local council or BSA
- Maintain accurate and timely registration records of all youth and adult members. Use BSA's online registration tools, such as membership leads, online applications, and online re-charter
- Organize and maintain an active Unit Committee comprised of at least three adult leaders
- Coordinate with the Local Council to provide annual joining opportunities to grow the BSA Movement
- Provide appropriate facilities for a safe meeting environment for the unit to hold regular meetings, using a BSA-approved Facilities Use Agreement
- Ensure that the unit has two-deep leadership at all times

- **Assets and Equipment**

- Upon dissolution of the Unit, the Unit will work with the Local Council in good faith to properly transfer all Unit Assets to the Local Council.
- Be a good steward of the Unit's resources and comply with the BSA's Fiscal Policies and Procedures
- Apply for and undertake Unit Money Earning Projects in accordance with BSA's and the Local Council's guidelines
- Actively participate in the Local Council's annual giving campaign and product sales fundraisers (e.g., Friends of Scouting campaign, popcorn and Camp Card sales)
- Reimburse Local Council for cost of insuring Unit's assets and equipment
- Follow all Local Council policies and procedures regarding the management of funds. For unit specific bank accounts, units will submit annual finance report and other reporting as prescribed by the Local Council.

**Agreed and Accepted:**

**Unit Representative:**

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Unit Leadership Position: \_\_\_\_\_ Unit Name: \_\_\_\_\_

**Council Registered Unit Representative:**

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Lake Erie Council Scout Executive:**

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_